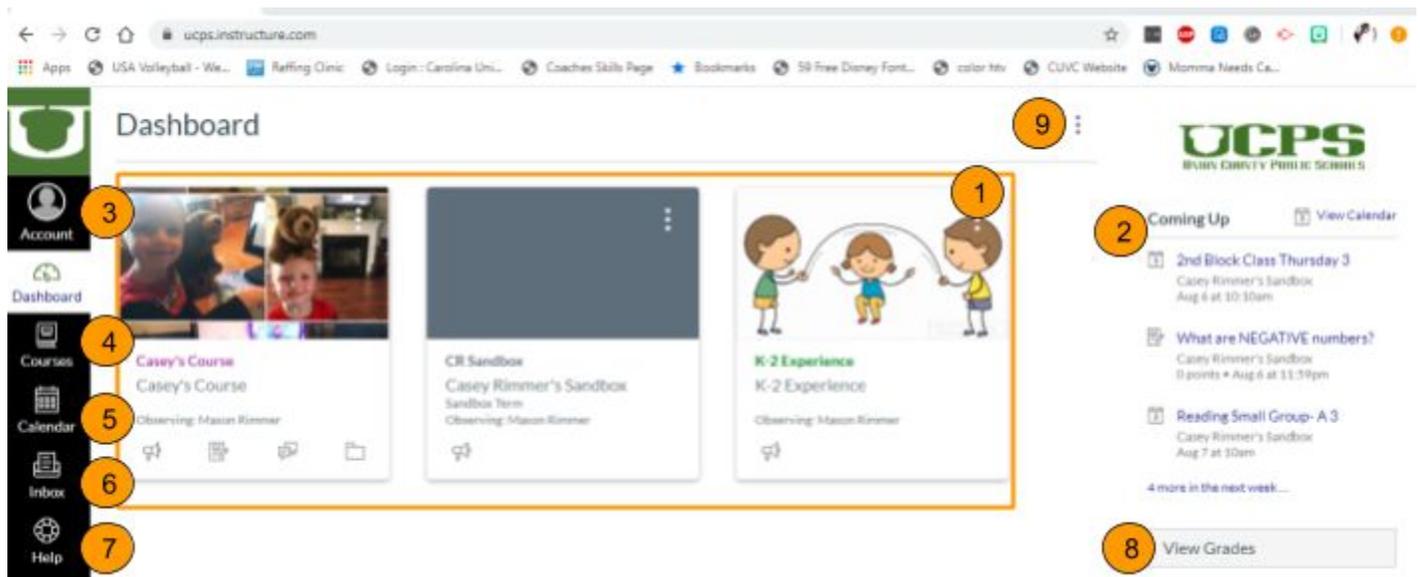


Canvas Parent Readiness Series: Navigating Canvas as an Observer

As a parent, you can use Canvas to track upcoming assignments and class/school event, communicate with your child's teachers, and monitor grades and course progress. This tutorial will help you to navigate the dashboard and customize your experience.

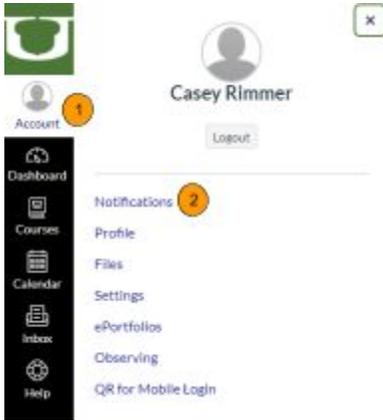
Canvas Observer Dashboard:



The screenshot shows the Canvas Observer Dashboard interface. The browser address bar is 'ucps.instructure.com'. The dashboard includes a left sidebar with icons for Account, Dashboard, Courses, Calendar, Inbox, and Help. The main content area features three course cards: 'Casey's Course', 'CR Sandbox', and 'K-2 Experience'. A 'Coming Up' section on the right lists upcoming events like '2nd Block Class Thursday 3' and 'What are NEGATIVE numbers?'. A 'View Grades' button is located at the bottom right. Numbered callouts (1-9) point to: 1. Course Card, 2. Coming Up section, 3. Account icon, 4. Courses icon, 5. Calendar icon, 6. Inbox icon, 7. Help icon, 8. View Grades button, and 9. Dashboard menu icon.

- 1. Course Cards:** These are links to your child's course pages. Click on a course to view teacher's homepages and course content, view course announcements and to see assignments and grades.
- 2. Newsfeed:** Upcoming assignments and calendar events will be listed here.
- 3. Account:** Setup your profile and configure your notification settings. See the Parent Notification section for more information.
- 4. Courses:** If courses are missing from your dashboard cards, click the courses icon and then **View Courses**. If a course is not favorited (orange star) or it is unpublished by the teacher it will not appear on your dashboard.
- 5. Calendar:** The calendar view will show upcoming assignments and course events for all courses user is enrolled in. Note: the calendar can only show information for 10 courses at a time, so you may need to select calendars to display on the right side. (The Canvas Parent App has improved features for viewing calendar events by child)
- 6. Inbox:** The inbox tool is used like email to send direct communications between yourself and your child's teachers.
- 7. Help:** The help menu can be used to answer additional questions about Canvas
- 8. Grades:** View a list of your child's current grades. From the grade screen, you can click on a course to view specific assignment scores and view teacher feedback.
- 9. Dashboard View:** This button allows you to filter course cards and change how your dashboard is displayed. Note: You can change the color overlay for the course cards. Consider using colors to color code for children.

Notification Settings



1. Click the account icon
2. Click on the Notifications link

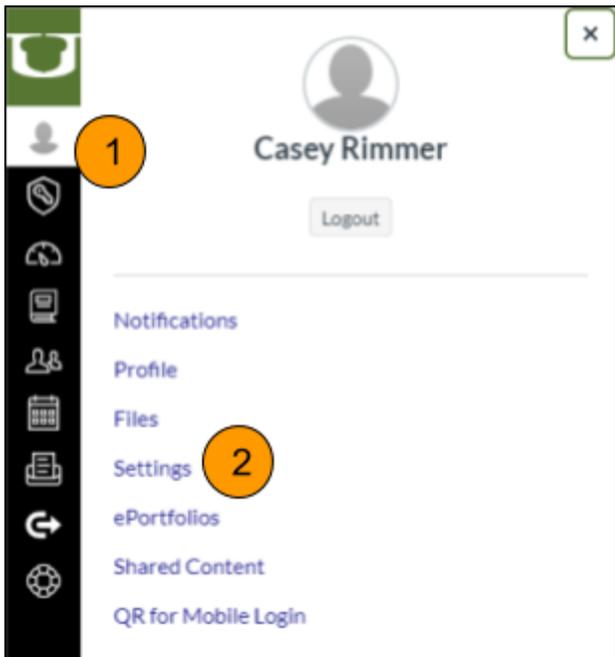
Notification Preferences

Notify me right away Send daily summary Send weekly summary Do not send me anything

Show name of observed students in notifications.

Course Activities	Email Address
	caseyandshanerimmer@gmail.com
Due Date	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Grading Policies	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Course Content	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
Files	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
Announcement	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Announcement Created By You	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
Grading <input type="checkbox"/> Include scores when alerting about grades. If your email is not an institution email this means sensitive content will be sent outside of the institution.	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Invitation	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Submission Comment	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

For each of the course activities you can customize when you are notified of each action. Consider having announcements sent to you right away. You can always adjust notifications as needed in the account menu.

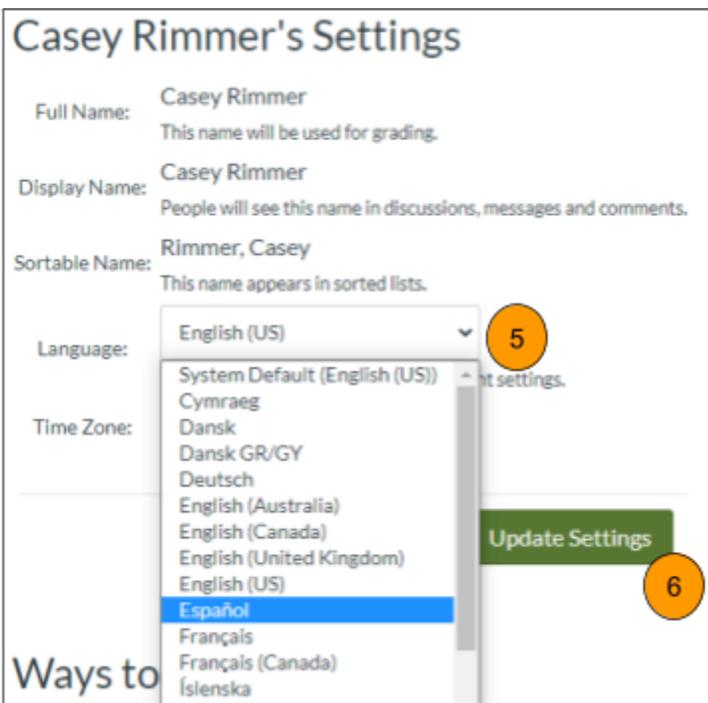
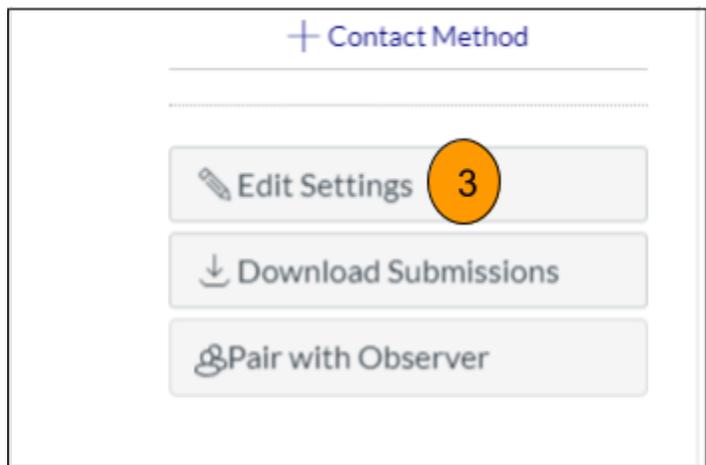


Canvas Language Settings

You can also change your settings, including language preference in the settings screen.

1. Select your Account from the left navigation
2. click on Settings

3. Select Edit Settings



5. Choose your preferred language from the drop down menu

6. After selecting, click Update Settings